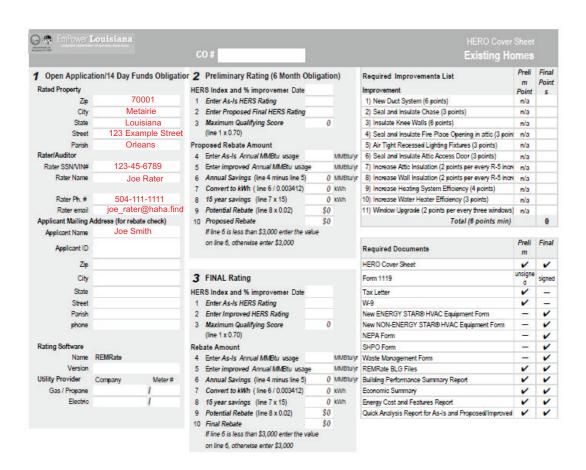
## **EXAMPLE Documentation for Existing Home Preliminary Ratings**

## To Allocate Money for an Existing Home Property...

1st...... Submit an Existing Home Cover sheet with the below information by: clicking the Button "Click to Allocate Funds for a Rating or Audit" or e-mail to allocatehero@empowerlouisiana.org

SUBMIT EACH EXISTING HOME PROPERTY ALLOCATION REQUEST IN A SEPARATE E-MAIL This will allocate funds for a specific property



## To Submit a Preliminary or Final Rating for an Existing Home Property...

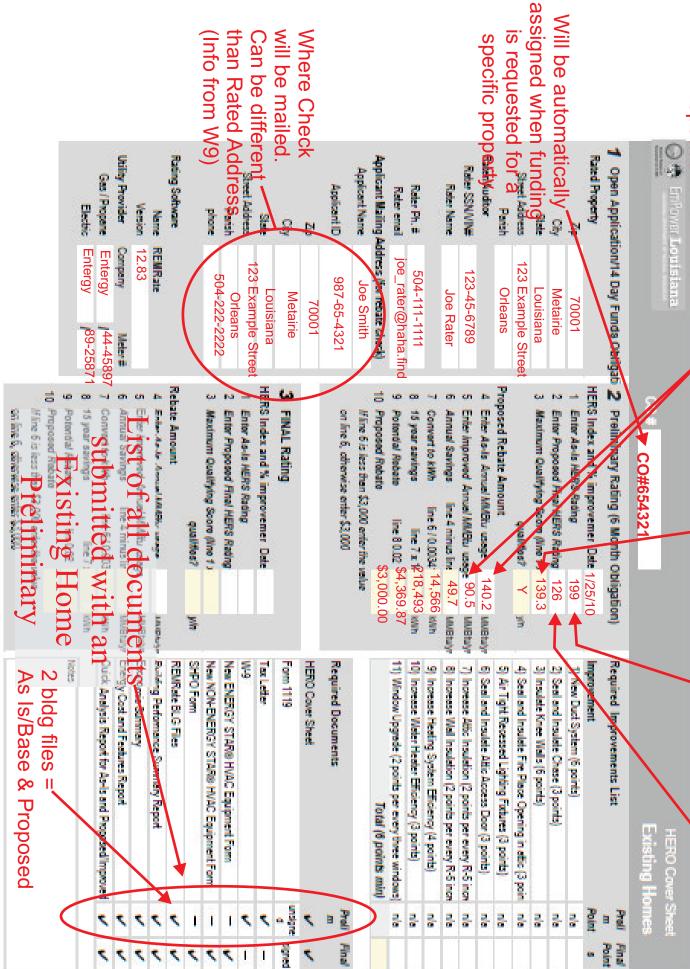
1st...... After conducting the preliminary rating, fill out all of the documentation described in this guide as per the included examples.

After conducting the final rating, fill out all of the documentation described in the Existing Home Final Example Guide as per those included examples.

From Performance Summary 2 bldg As Is/Base compared to Proposed

As Is/Base Quick Analysis X 0.70 = Maximum Qualifying Final Score

From As Is/Base From Proposed Quick Analysis Quick Analysis



This house plans to add R30 to the attic and increase the efficiency of the existing water heater...if so the home will received 2 points for each R5 added in the attic totaling 8 points and receive 3 points for increasing the efficiency of the existing water heater for another 3 points ...If all upgrades done the home will qualify by achieving11 points

## Do Not Submit this document... provided as an aid in identifying improvement points

Exacting Memor Point Digitally #1 Dwor Rogers	THE HOME OWNER WILL RECEIVE 6 POINTS FOR CHANGING OUT THE DUCT SYSTEM WHILE UPGRADING THE NEAC SYSTEM TO A MINIMUM SEER 14 ("If the mechanical system ducts are rigid – support for marks analogy, if the mechanical system ducts are figst – side support that they are rigid, assent of the mark analogy, except of rigidity systems.
82 Chair Regwi.	THE HOME OWNER WILL RECEIVE 3 POINTS FOR SEALING AND INSULATING AN EXISTING CHASE WHEN UPGRADING THE NEAC SISTEM TO A MINIMUM SEES IA.  WE THE HOME HAS NO CHASE, OR IP THE EXISTING CHASE IS ALEXADY SEALED AND INSULATED, THE HOMEOWNER WILL RECEIVE NO POINTS IN THIS CATEGORY.
43 Knor Wall Report.	THE HOME ORWER WILL RECEIVE & POINTS FOR INSULATING ALL EXSTING KNEE WALLS WHILE UPGRADING THE RIVAC SYSTEM TO A MANAGOM SEER IA  O'THE HOME ORWER WILL SECTIVE & POINTS FOR INSULATING ALL EXSTING KNEE WALLS WHILE UPGRADING THE RIVAC SYSTEM TO A MANAGOM SEER IA  HAS NO KNEE WALLS, OR IF THE EXISTING KNEE WALLS ALREADY WEET THIS REQUIREMENT, THE HOMEOWNER WILL RECEIVE NO POINTS IN THIS CATEGORY.
84 Fire Place Opening Regent.	THE HOME OWNER WILL RECEIVE I POINTS FOR SEALING AND INSULATING THE CHINNET OPENING IN THE EVINEL OF CHINNET WHAC SYSTEM TO A MINIMUM SEEK IA JE THE EXISTING MOMES PRIEDVACE OPENING ALREADY MEETS THIS REQUIREMENT, OR IS OUTSIDE OF THE EVINELOPE, THE MOMEOWNER CAN RECEIVE NO UPGRADE POINTS IN THIS CATEGORY.
85 Recessed Light Report	THÉ HOME OWNER WILL RECEIVE I POINTS FOR MAKING ALL OF THE EXISTING RECESSED LIGHTS AIR THAIT WHILE UPGRADING THE MYLC SYSTEM TO A MINIMUM SCER IN IF THE EXISTING HOME HAS NO RECESSED LIGHTS, ON IF THE RECESSED LIGHTS ARE ALREADY AIRTIGHT. THE MOMEDIMNER WILL RECEIVE NO POINTS IN TAILS CATSGORY.
86 date decess Regue.	THE HOME OWNER WILL RECEIVE I POINTS FOR SEALING AND INSULATING THE ATTIC ACCESS DOOD WHILE UPGRADING THE HYAC SYSTEM TO A MINIMAN SEER IA OF THE EXISTING MOMES ATTIC ACCESS ALBEADY MEETS THIS REQUIREMENT, OR IS OUTSIDE OF THE ENVELONE, THE MOMEDINAR WILL RECEIVE NO POINTS IN THISCATEGORY.
THE PARTY AND ADDRESS OF THE PARTY AND ADDRESS	THE HOME ORNER WILL RECEIVE 2 POINTS FOR EVERY RICHERSES IN THE ATTIC WISHLATION FOO A MIX. RICH IN POINTS IN THE EXISTING HOME ALREADY HAS AN ARD VALUE OR BETTER BY THE ATTIC, THE HOMEOWING RIVER BY LECEIVE NO POINTS IN THIS CATEGORY.
98 Added Wall Insad	THE HOME ORNER WILL RECEIVE I POWITS FOR EVERY RE INCREASE IN THE WALL INSULATION (TO A MIN. RIS) WHILE UPGRADING THE HYAC SYSTEM TO A MINIMUM SEER IN HE THE EXISTING HOME ALREADY WAS AN AIR VALUE IN THE WALLS, THE MONETOWNER WILL RECEIVE NO POWITS IN THIS CATEGORY.
89 Ges Heat Effic. Incr. or HP	THE HOME OWNER WILL RECEIVE 4 OPORADE POINTS FOR OPGRADING THE EFFICIENCY OF THE HEATING SYSTEM TO AT LEAST A MIGHER EFFICIENCY HEATING SYSTEM THAN THE REMOVED ADJUDING THE OWNER WHILL RECEIVE 4 OPORADES FOR THAN THE REMOVED ADJUDING AND THE SYSTEM WITH A MERT POINT SERVEY REPLACING THE EXCEPTING METAL AND THE PROPERTY OF THE ADJUDING THE FOREIGN AND THE PROPERTY OF THE ADJUDING THE ADJUDING THE PROPERTY OF THE P
He fire the factors	THE HOME OWNER WILL RECEIVE 3 POINTS FOR UPGRADING THE EFFICIENCY OF THE WATER HEATER TO AT LEAST A HIGHER EFFICIENCY WATER HEATER THAN THE REMOVES WATER HEATER. WITHOUT AN EFFICIENCY INCREASE WILL ENTITY OF THE HEATER HEATER WITHOUT AN EFFICIENCY INCREASE WILL ENTITY OF THE HEATER HEATER WITHOUT AN EFFICIENCY INCREASE WILL ENTITY OF THE HEATER HEATER WITHOUT AN EFFICIENCY INCREASE WILL ENTITY OF THE HEATER HEATER WITHOUT AN EFFICIENCY INCREASE WILL ENTITY OF THE HEATER HEATER WITHOUT AN EFFICIENCY INCREASE WILL ENTITY OF THE HEATER HEATER WITHOUT AN EFFICIENCY INCREASE WILL ENTITY OF THE HEATER HEATER WITHOUT AND EFFICIENCY INCREASE WILL ENTITY OF THE HEATER HEATER WITHOUT AND EFFICIENCY INCREASE WILL ENTITY OF THE HEATER HEATER WITHOUT AND EFFICIENCY INCREASE WILL ENTITY OF THE HEATER HEATER HEATER WITHOUT AND EFFICIENCY INCREASE WILL ENTITY OF THE HEATER HEATER WITHOUT AND EFFICIENCY INCREASE WILL ENTITY OF THE HEATER HEATER WITHOUT AND EFFICIENCY INCREASE WILL ENTITY OF THE HEATER HEATER WITHOUT AND EFFICIENCY INCREASE WITHOUT AND EFFICIENCY INCREASE WITHOUT AND EFFICIENCY WITHOUT AND EFFICIENCY WITHOUT AND EFFICIENCY WITHOUT AND EFFICIENCY WATER HEATER WITHOUT AND EFFICIENCY WATER W
All Window Upprade	THE HOME OWNER WILL RECEIVE 2 MONTS FOR EVERY 3 WINDOWS THAT ARE INSTALLED WITH A MIGHER SHOC THAN THE REPLACED WINDOWS WHILE ENGRADING THE HEAC SYSTEM TO A MINIMON SEER H. IF THE REPLACEMENT WINDOWS DO NOT CARRY AN EFFICIENCY INCREASE. THE HOME OWNER WILL RECEIVE NO POINTS IN THIS CATEGORY.

## HERO Program Tax Letter

CO# CO#654321

## Dear HERO Participant.

Congratulations on your decision to participate in the HERO Program. Whether you are participating in the New Homes, Existing Homes, or Existing Commercial Retrofit program, your participation will benefit you in saved utility bills and greater comfort long after any rebate that you receive for making your home or commercial building more energy efficient is gone.

## **Participation Guidelines**

Participation in the HERO program is governed by the guidelines for each program and the accompanying ARRA Requirements. By signing this letter you are agreeing to abide by the stated guidelines and requirements:

- EmPower Louisiana HERO-New Homes Program Guidelines
- EmPower Louisiana HERO—Existing Home Program Guidelines
- EmPower Louisiana HERO-Commercial Buildings Retrofit Program Guidelines
- EmPower Louisiana HERO-ARRA Requirements

Rules, guidelines, and procedures for the HERO Program are subject to change without notice. The guarantee that your home or commercial building will be processed under the program only occurs once the HERO Program receives a preliminary rating for your home or commercial building, as submitted by a HERO-Certified Energy Rater or Energy Auditor. Your rebate will be based upon the guidelines that are in place at the time that the HERO Program receives your preliminary rating or audit.

## Rebates are Taxable

All rebate amounts currently will be taxable although we have applied to the IRS for a declaration that this award be nontaxable. Should the IRS reverse their decision on taxing this cash rebate, you will not receive a 1099 for this rebate amount in the upcoming tax season. Please save this notification with your tax information for the upcoming tax season. For complete guidelines and additional information for the HERO Program website (http://www.EmPowerLouisiana.org) or contact the HERO program hotline at 1-877-319-1368.

### Consent to Audit

By participating in this program you consent to a possible follow up rating/audit within a three year period from the time of the rebate check date. You will be notified in advance, to schedule a time at your convenience, should your home/commercial building be randomly selected for such an audit. Thank you for your participation.

Joe Smith	Joe Smith		1/25/10
Participant Full Name	Participant Signature		Date
123 Example Street	Metairie	LA	70001
Rated/Audited Property Address	City	State	Zip

HERO Program Tax Letter page 1 of 1

## lled out by the homeowner The me of the Person submitting the W -9 BE HERE AS IT OFFICIALY APPEARS IN CONNECTION WITH THE PROVINCY not To For businesses - a person's name does not have tabe provided HERE (unless sole proprietor) AMO PLEASE PRINT NAME LEGIBLY AFTER T SOME ONE MUST SIGN IT HERE.

If for a business fill in this blank
If for an individual leave this blank
Check the appropriate box here
Address where CHECK is to be sent
If furnishing a SSN fill it in HERE

M If furnishing α EIN fill it in HERE

Individual Signs it is signed next to it Prints the name that and dates it HERE

> (Rev. November 1999) Form W-9

# Request for Taxpayer Identification Number and Certification

Give form to the requester. Do NOT send to the IRS.

	The second second		Part III Certification	1
	•	72+123456	see the chart on page 2 for guidelines on whose number to enter.	\
on page 2.)		Employer identification number	ote: If the account is in more than one name.	
For Payees Exempt From Backup Withholding (See the instructions	Part II	OR	for ther entities, it is your employer identification number (EIN). If you do not have a proper see that the cost of the cost	
		Social security number 9 8 7 65 4 3 2 1	Enter you it in in the appropriate box, for individuals, this is your social security number (SSN), however, if you are a resident alien OR a sole proprietor, see the instructions on page 2.	
List account number(s) here (optional)	List accou	· (NIT)	Part   Taxpayer Identification Number (TIN)	\
			Me airie, LA 70001	
			123 Example Street	-
Requester's name and address (optional)	Requester		Address (number, street, and apt. or suite no.)	
	□ Other ▶	r Corporation Partnership	Check appropriate box: Individual/Sole proprietor	
		structions on page 2.)	Business name, if different from above. (See <b>Specific Instructions</b> on page 2.)	1
		abacute managements on page 4.)	o Joe Smith	
		Spacific Instructions on page 2	Name (If a loant account or you changed your name see	

am not subject to back structions on page 2.) fores out item 2 above if you have been notified by the IRS that you are currently subject to backup fo report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply on or abandomment of secured property, cancellation of debt, contributions to an individual returement yments other than interest and dividends, you are not required to sign the Certification, but you must you have been accounted to the contributions. cause: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has taxpayer identification number (or I am waiting for a number to be issued to me), and

pose of forn quired to file

orm W9, if you are a U.S. p g a esident alien), to give you like the person requesting and, when applicable, to:

ertify the TIN you are giving is (or you are waiting for a number

Certify you are not subject to backup thholding, or

If you are a foreign person, IRS **prefers** you use a Form W-8 (certificate of foreign status). After December 31, 2000, foreign persons **must** use an appropriate Form Claim exemption from backup withholding if you are an exempt payee

Note: If a requester gives you a form oth than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

What is backup withholding? Persons

Joe Smith

1/25/2010

on the form - provide the phone # of the Although there is no space provided for it (individual / business) and (parish) 5. You do not certify to the real

If you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return, payments you receive will not be subject to backup withholding, Payments you receive will be subject to backup withholding if: Being mailed to

You do not furnish your TIN to the requester, or

The IRS tells the requester that you furnished an incorrect TIN, or You do not certify your TIN when required (see the Part III instructions on page 2 for details), or

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

Civil penalty for false informati respect to withholding. If you n false statement with to reasonal false statement with the reasona that results in no backup within are subject to a \$600 penalty. Failure to furnish TIN. If you fail to your correct TIN to a requester, you failure unless your easonable cause and not to willfi subject to a penalty of \$50 for allure unless your failure is di n with

you to cri and/or in Criminal penalty for falsifyin information. Willfully falsifyin quester may be subj iminal penalties. ses TINs in violation or affirmation inal penalties in ester discloses Federal law, the o civil and hay subject uding fines

W-9 (Rev. 11-99

Ph # ( 504) 222 - 2222

Orleans

Parish

## QUICK ANALYSIS REPORT

Date:

April 16, 2010

Rating No.:

Building Name:

Owner's Name:

Joe Smith

Property:

123 Example Street

Address:

Metairie, LA 70001

Builder's Name: Weather Site:

New Orleans, LA

File Name:

Smith 406 ARRA example BLG EX.blg

Rating Org.:

Phone No.:

987-654-3210

Rater's Name:

Joe Rater

Rater's No .:

Rating Type:

Site Visit

Rating Date:

Fails

Fails

Fails

Fails

Fails

Fails

1-25-10

Codes	
IECC 2009 Performance:	Fails
IECC 2006 Performance:	Fails
IECC 2004 Performance:	Fails
IECC 2003 Performance:	Fails
IECC 2001 Performance:	Fails
IECC 2000 Performance:	Fails
IECC 1998 Performance:	Fails

ECC of NY Performance: ECC of NV Performance:

MEC 1995 Performance:

MEC 1993 Performance:

MEC 1992 Performance:

ASHRAE 90.2 Performance:

Programs

EPA ENERGY STAR

Tax Credit

HERS Index

Quick Analysis of As Is/Base Home

Fails Fails

199

## QUICK ANALYSIS REPORT

Date:

April 16, 2010

Rating No.:

Building Name:

Rating Org.:

Owner's Name:

Joe Smith

Phone No.: Rater's Name: 987-654-3210

Property: Address: 123 Example Street Metairie, LA 70001

Rater's No.:

Joe Rater 2000-009

Builder's Name:

Weather Site:

New Orleans, LA

Rating Type:

Site Visit

Fails:

Fails:

126

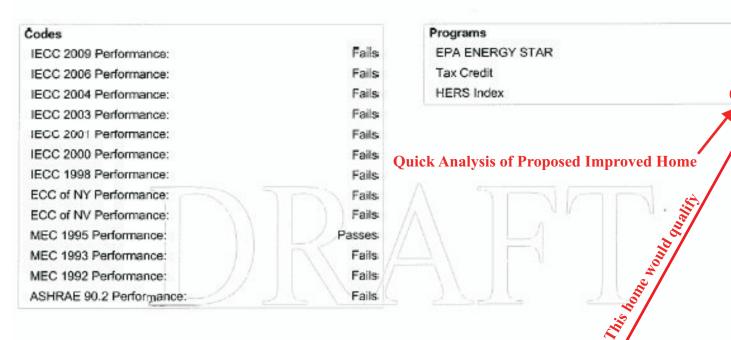
File Name:

Smith 406 ARRA Testing BLG P.blg

Rating Date:

1-25-10

199 <u>X .7</u> 139.3



**Preliminary Rating =** 

**Minimum qualifying Score =** 

From Quick Analysis of As Is/Base Home Proposed Rating Score/Index for the final

## PERFORMANCE SUMMARY

Date:

April 16, 2010

Rating No.:

Building Name:

Owner's Name:

Property:

Address:

Joe Smith

123 Example Street

Metairie, LA 70001

Builder's Name:

Weather Site:

New Orleans, LA

File Name:

Smith 406 ARRA Testing BLG P.blg

Rating Org.:

Phone No.:

987-654-3210

Rater's Name:

Joe Rater

Rater's No.:

2000-009

Rating Type:

Site Visit

Rating Date: 1-25-10

	3 AR	RA example	BLG EX	106 ARRA T	esting BLG P		DIFF	% DIFF
Annual Load (MMBt	ı/yr)							
Heating			59.0		30.6		28.4	48.1%
Cooling			76.2		67.0		9.3	12.2%
Water Heating			14.3		9.1		5.2	36.3%
Annual Consumption	(MMBtu/yr)						200	
Heating	6.4		68.8		35.7		33.1	48.1%
Cooling			27.0		17.8		9.2	33.9%
Water Heating	7 7		18.8	1 5	11.4		7.4	39.5%
Lights & Appliances	1 // 1	()	25.5		25.5		7]	
Photovoltaics	<b>Base Home Annual</b>		-0.0		-0.0			
Total	<b>Mmbtu Usage Goes</b>		140.2	) \	90.5		49.7	35.4%
	on Cover Sheet		17			K	Improved I	Home Annua
Annual Energy Cost	(\$/yr)		16	) /		J	Mmbtu Usa	
Heating		\$	1359	\$	705	\$	on Cover S	
Cooling		S	767	\$	507	\$	260	33.9%
Water Heating		S	307	s	186	\$	121	39.5%
Lights & Appliances		S	727	s	727	\$		
Photovoltaics		s	-0	s	-0	\$		
Service Charges		S	0	S	0	\$		
Total		\$	3160	\$	2125	\$	1035	32.7%
Design Loads (kBtu/	nr)							
Space Heating	903		76.2		57.8		18.4	24.1%
Space Cooling			66.1		52.3		13.8	20.9%

Electricity:

Gas:

2008 elec Sou .0972

Gas state 2008 1.631

### ECONOMIC SUMMARY Date: April 16, 2010 Rating No.: Building Name: Rating Org.: Joe Smith 987-654-3210 Owner's Name: Phone No.: 123 Example Street Property: Rater's Name: Joe Rater Address: Metairie, LA 70001 Rater's No.: 2000-009 Builder's Name: Weather Site: New Orleans, LA Rating Type: Site Visit File Name: Smith 406 ARRA Testing BLG P.blg Rating Date: 1-25-10 Simple Payback (yrs): 12 First Year Savings (\$): Assumptions: Always \$12,000 · 653 Improvement Cost (\$) Heating 260 Interest Rate (%) Cooling Does not matter Loan Term (yrs) 121 Water Heating Lights & Appliances 0 **Photovoltaics** 0 Service Charges 0 Total 1035 First Year Cost 1222 Net Saving -187 Present Value of Savings (\$): Assumptions: 12000 Heating 6780 Improvement Cost (\$) Always 5-5.0 2702 Cooling Discount Rate (%) Always 0 0.0 Water 1261 Fuel Escalation Rate (%) Always 15 years on Lights & Appliances 0 Improvement Life (yrs) an Existing Home 0 **Photovoltaics** Service Charges 0 "Energy Efficiency Premium" **EEP equals Total** "Cost of Energy Savings" Total 10742 "Present Value of Energy Savings" Improvement Cost 12000 **Net Savings** -1258Differences From To Smith 406 ARRA Testing BLG P Smith 406 ARRA example BLG EX

R-30 Blown, Attic U=0.033

R-15 U=0.062

Uninsulated Ceiling U=0.599

Uninsulated U=0.257

Ceiling w/Attic

Frame Floors

## Smith 406 ARRA example BLG EX.blg

Page 2

Mechanical Equipment List Heating: Fuel-fir

Heating: Fuel-fired air distribution, 48.0

kBtuh, 80.0 AFUE.

Heating: Electric air distribution, 24.0 kBtuh,

100.0 % EFF.

Cooling: Air conditioner, 36.0 kBtuh, 10.0 SEER.

Cooling: Air conditioner, 24.0 kBtuh, 10.0 SEER.

Water Heating: Conventional, Gas, 0.51 EF.

Programmable Thermostat

Heat=No; Cool=No

Heating: Fuel-fired air distribution, 48.0

kBtuh, 80.0 AFUE.

Heating: Electric air distribution, 24.0 kBtuh,

100.0 % EFF.

Cooling: Air conditioner, 36.0 kBtuh, 14.0 SEER.

Cooling: Air conditioner, 24.0 kBtuh, 14.0 SEER.

Water Heating: Instant water heater, Gas, 0.80 EF.

Heat=Yes; Cool=Yes



## ENERGY COST AND FEATURE REPORT

Date: April 16, 2010 Rating No.: Building Name: Rating Org.: Joe Smith 987-654-3210 Owner's Name: Phone No.: 123 Example Street Property: Rater's Name: Joe Rater Rater's No.: Address: Metairie, LA 70001 2000-009 Builder's Name: Weather Site: New Orleans, LA Site Visit Rating Type: File Name: Smith 406 ARRA Testing BLG P.blg Rating Date: 1-25-10 06 ARRA example BLG EX 1 406 ARRA Testing BLG P DIFF % DIFF ANNUAL ENERGY COSTS S S 705 \$ 653 48.1% Heating 1359 S \$ \$ 260 33.9% Cooling 767 507 \$ S . 121 39.5% 307 \$ 186 Water Heating \$ S Lights & Appliances \$ 727 727 **Photovoltaics** -0 \$ -0 S Service Charges Estimated Annual Pre-Improvement 0 S 0 \$ **Energy Cost Goes on Form 1119** 3160 2125 32.7% \$ Total 86 32.7% 263 3 177 Average Monthly ENERGY FEATURES Ceiling w/Attic: Uninsulated Ceiling U=0.599 R-30 Blown, Attic U=0.033 **Estimated Annual Post-Improvement** None/ Vaulted Ceiling: **Energy Cost Goes on Form 1119** Above Grade Walls: Uninsulated Stud U=0.270 Foundation Walls (Cond): None Estimated Annual Energy Found. Walls (Uncond): None **Savings Goes on Form 1119** Doors: 1-3/4 Wd solid core U=0.329 Windows: Double - Vinyl U=0.460 Frame Floors: Uninsulated U=0.257 R-15 U=0.062 Slab Floors: Infiltration: Htg: 6111 Clg: 6111 CFM50 Blower door test Infilt. Measure: Mechanical Ventilation: None Interior Mass: None Heating: Fuel-fired air distribution, 48.0 Heating: Fuel-fired air distribution, 48.0 Mech Equip List: kBtuh, 80.0 AFUE. kBtuh, 80.0 AFUE. Heating: Electric air distribution, 24.0 kBtuh, Heating: Electric air distribution, 24.0 kBtuh, 100.0 % EFF. 100.0 % EFF. Cooling: Air conditioner, 36.0 kBtuh, 14.0 SEER. Cooling: Air conditioner, 36.0 kBtuh, 10.0 SEER.

## REM/Rate - Residential Energy Analysis and Rating Software v12.83

Cooling: Air conditioner, 24.0 kBtuh, 10.0 SEER. Water Heating: Conventional, Gas, 0.51 EF.

Heat=No; Cool=No

Programmable Thermostat:

Cooling: Air conditioner, 24.0 kBtuh, 14.0 SEER.

Heat=Yes; Cool=Yes

Water Heating: Instant water heater, Gas, 0.80 EF.

## ENERGY COST AND FEATURE REPORT

## Smith 406 ARRA example BLG EX.blg

Page 2

Ducts:

R-4.0 Attic, exposed

Duct Leakage:

312.00 CFM @ 50 Pascals

Lights/Appliances:

Defaults

Active Solar:

None

Photovoltaics:

None

Sunspace:

No

Notes:

Where feature level varies in home, the dominant value is shown. Only changed features are shown for Bldg 2.

